

English for Business Class Schedule 2023

Lecturer: Sara Meitner

Class Days: Fridays

222 - BWL 1 8.15 – 11.30*
222 - BWL 2 12.15 – 15.30**

1: 15 September 2023 (create teams for oral exam, secure date and time, topic (if possible))

2: 22 September 2023 Letter of Complaint How-to (oral exam overview due 23:59 hrs)

3: 29 September 2023 SWOT Analysis How-to

Excursion: 2 – 5 October 2023 (no classes)

4: 13 October 2023 (oral exam/presentations) (first portfolio due 23:59 hrs)

5: 20 October 2023 (oral exam/presentations)

6: 27 October 2023 (oral exam/presentations; second portfolio due, 23:59 hrs)

7: 03 November 2023 (oral exam/presentations)

8: 10 November 2023 (oral exam/presentations)

Class times:

***222 - BWL 1**
8.15 – 11.30

8.15 – 9.00
9.00 – 9.45
10.00 – 10.45
10.45 – 11.30

****222 - BWL 2**
12.15 – 15.30

12.15 – 13.00
13.00 – 13.45
14.00 – 14.45
14.45 – 15.30

Presentation schedules:

Presentations:
Weeks 5, 6, 7, 8

222 - BWL 1
10 – 11.15

10.00 – 10.15
10.15 – 10.30
10.30 – 10.45
10.45 – 11.00

11.00 – 11.15 for evals

222 - BWL 2
14.00 – 15.15

14.00 – 14.15
14.15 – 14.30
14.30 – 14.45
14.45 – 15.00

15.00 – 15.15 for evals